



**HRDF
CLAIMABLE**

TAX WEBINAR 2021 TAXATION AT ITS BEST DURING PANDEMIC – EMPLOYERS' PREPAREDNESS

■ **17 March 2021**

■ **23 March 2021**

■ **29 March 2021**

Please tick ✓ to choose the date

OBJECTIVES

- To increase the employers' awareness on their roles and obligations in taxation.
- To educate employers on their liability for tax and debts under the respective Acts.
- To guide and discuss on Monthly Tax Deduction (MTD).
- To prepare employers to face tax challenges during the pandemic.

WHO SHOULD ATTEND

Employers, Business Owners, Human Resource Practitioners, Administrators, Financial Personnel, Payroll Administrators, Tax Agents, Auditors and any other persons who wish to be updated with the latest tax development.

Hrdf Requirements

- This webinar is HRDF Claimable under **the SBL Scheme**.
- **A maximum of 9 participants** per company is allowable for this webinar.
- Companies applying for HRDF claims must submit their participants' details together with the **HRDF claim reference number** to the organiser, **at least 3 days prior to the webinar** for smooth claim process.
- Participants are **encouraged to switch ON their video camera during the webinar** as the organiser will also screen-shot the screen as a process to prove their attendance. This is also a requirement to facilitate the HRDF claim process by HRDF.
- An electronic certificate will be provided to all participants fulfilling 70% of attendance in this webinar.

Programme Outline

MORNING	
8.30 am	Online Registration by registered participants into Microsoft Teams
9.00 am – 9.10 am	Welcome remarks
9.10 am – 10.50 am	Presentation and Q&A "Employer's Audit: Compliance issues and findings" <i>Speaker: LHDNM</i>
10.50 am - 11.05 am	Morning break
11.05 am – 12.45 pm	Presentation and Q&A "MTD – Employers' Obligations During Covid-19 Pandemic" <i>Speaker: LHDNM</i>
NOON	
12.45 pm - 1.45 pm	Lunch
1.45 pm – 3.15 pm	Presentation and Q&A "Income Tax for Foreign Nationals Working in Malaysia – What Employers Should Know" <i>Speaker: LHDNM</i>
3.15 pm – 3.20 pm	Afternoon break
3.20 pm – 5.00 pm	Presentation and Q&A "Practical Issues on e-filing for Employers" <i>Speaker: LHDNM</i>

ENQUIRIES - ☎ 03 - 7955 7778

Cik Norkhalidah (ext.163) • norkhalidah@mef.org.my
En Mat Sahizol (ext. 164) • sahizol@mef.org.my

Cik Wong Ping Sing (ext.134) • pingsing@mef.org.my

REGISTRATION FORM

Yes! Register me as participant for the

MEF TAX WEBINAR 2021

DATES (Please tick ✓ to choose the date)

- 17 March 2021 (Wednesday)
 23 March 2021 (Tuesday)
 29 March 2021 (Monday)

WEBINAR FEES

- MEF Members: RM 340 inclusive of 6% SST
 Non-Members: RM 390 inclusive of 6% SST

PAYMENT

Upon receipt of the registration form, an invoice would be issued for payment. All confirmed participants must pay full fee before the events. Walk-in participants with payment will be admitted on space availability basis.

- Payment in cheque or bank draft made in favour of **MALAYSIAN EMPLOYERS FEDERATION**
- Payment by bank deposit to Account No: **105280002422, Affin Islamic Bank Berhad** in favour of **MALAYSIAN EMPLOYERS FEDERATION**. A copy of the payment transfer slip and invoice number should be emailed to
 - financesubs@mef.org.my or
 - yapcc@mef.org.my

CANCELLATION

- An administration fee of RM 200 will be charged for cancellations received 3 days before the event.
- For no-show, participants will be invoiced full registration fee.

Send your Registration Form to:

MALAYSIAN EMPLOYERS FEDERATION

3A06-3A07, Block A, Pusat Dagangan Phileo Damansara II
No. 15 Jalan 16/11, Seksyen 16
46350 Petaling Jaya, Selangor

Or via e-mail : norkhalidah@mef.org.my
sahizol@mef.org.my
pingsing@mef.org.my

Participant 1

Dr/Mr/Mrs/Ms: _____
Position: _____
Mobile: _____
Email: _____

Participant 2

Dr/Mr/Mrs/Ms: _____
Position: _____
Mobile: _____
Email: _____

***PLEASE ALSO TAKE NOTE THAT HRDF CLAIMS ARE SUBJECT TO HRDF CONDITIONS AND APPROVAL**

***PLEASE ALSO BE INFORMED THAT THE WEBINAR WILL BE VIA MICROSOFT TEAMS AND A LINK WOULD BE PROVIDED TO YOU ONCE PAYMENT IS MADE.**

Contact Details

Company : _____

Mailing Address : _____

Contact Person : (Datuk/Dato'/Dr/Mr/Mrs/Ms / _____) _____

Position : _____ Email : _____

Tel : _____ Fax : _____

Cheque No. : _____ Amount : RM _____

HRDF Reference No. : _____

(Authorised Signature)

Date