



MEF ONLINE TRAINING UNDERSTANDING THE SARAWAK LABOUR ORDINANCE & ITS REGULATIONS

Thursday, 19 August 2021 (Online Training via Microsoft Teams)

An organization is responsible to ensure compliance with a number of labour laws and employment standards, ranging from fair employment practices, policies and procedures. Labour Ordinance (Sarawak Cap. 76) is one of the fundamental laws in Sabah that determines such practices and standards. The failure to comply with the Sarawak Labour Ordinance will bring about costly and time-consuming consequences.

Due to the recent unforeseen Covid-19 virus, employers are faced with many daunting issues which leads to cases being taken against them at the Labour Department, Sarawak. Despite so, an organization is still responsible to ensure that the welfare of the employees are well taken care of. Therefore, this training provides a golden opportunity for the participants to understand better the legal jargons and ways to comply with the Sarawak Labour Ordinance. During the training, participants will also be exposed to other related laws in the Ordinance.

OBJECTIVES

- To highlight the various parts of the Labour Ordinance related to current issues;
- To ensure participants gain clearer insights of the employers' obligations under the Ordinance; and
- Skilling and upskilling of participants/employers to implement related laws and procedures in compliance with the Ordinance.

WHO SHOULD ATTEND?

Human Resource Practitioners, Heads of Departments, Operations Managers, Admin Executives, Business Owners

PROGRAMME

8.30 am – 9.00 am	Welcome & Registration
9.00 am – 10.30 am	Introduction to Sarawak Labour Ordinance and its coverage
10.30 am – 10.45 am	Tea-Break
10.45 am – 11.45 am	Wage & Salary, Lawful Deductions, Maternity Protections, Employment of Children, Employment of Non-Resident Holidays Hours of Works
11.45 am – 1.00 pm	Lunch Break
1.00 pm – 2.00 pm	Termination of Contract of Service, Termination, Lay-Off and Retirement Benefits.
2.00 pm – 3.30 pm	Misconducts
3.30 pm – 5.00pm	Close of session
5.00	

TRAINER



Datuk Hj Shamsuddin Bardan, MEF Executive Director. His professional expertise for more than 30 years in the areas of labour legislations, human resources, education and business sectors in particular made him the sought-after resource spokesperson of the Government, the unions, industries etc. He has conducted many training courses in various topics related to Employment laws. Datuk Hj Shamsuddin is well versed in both the Employment Act 1955 and Labour Ordinance (Sarawak Cap. 76).

ENQUIRIES ~ ☎ 082 – 247 027 (MEF Sarawak Office)

Mr. George Young 010-507 0528 (george@mef.org.my)

Ms. Nurul Ain: (nurul@mef.org.my)

Ms. Musfirah Liyana (musfirah@mef.org.my)

REGISTRATION FORM

Yes! Register me as participant for the
**MEF ONLINE TRAINING ON Understanding
Sarawak Labour Ordinance & Its
Regulations (via Microsoft Teams)**

DATE

**Thursday, 19 August 2021
(9.00 am – 5.00 pm)**

WORKSHOP FEES

- MEF Members: RM 600 (inclusive of 6% SST)**
- Non-Members: RM 700 (inclusive of 6% SST)**

PAYMENT

- Upon receipt of the registration form, a quotation would be issued for those companies that apply for HRD Corporation's (*previously known as HRDF*) grant application. Only quotation will be sent instead of invoice and no payment is needed subject to HRD Corporation's approval.
- An invoice would be issued for payment for those companies that will not apply for HRD Corporation's grant application. All registered participants, who will not apply for HRD Corporation's grant application, must pay full fees before the event.
- Payment in cheque or bank draft made in favour of **MALAYSIAN EMPLOYERS FEDERATION**
- Payment by bank deposit to Account No: **105280002422, Affin Islamic Bank Berhad** in favour of **MALAYSIAN EMPLOYERS FEDERATION**
- A copy of the transfer slip and invoice number should be emailed to:
 - natasya@mef.org.my;
 - yeokhoon@mef.org.my; or
 - yapcc@mef.org.my

Send your Registration Form to:

MALAYSIAN EMPLOYERS FEDERATION

Lot No. 95, Jalan Nyiur
Tabuan Road
93200 Kuching, Sarawak

Or via e-mail: nurul@mef.org.my
musfirah@mef.org.my

Or via fax : 082 – 247 028

Participant 1

Dr/Mr/Mrs/Ms: _____
Position: _____
Mobile: _____
Email: _____

Participant 2

Dr/Mr/Mrs/Ms: _____
Position: _____
Mobile: _____
Email: _____

Participant 3

Dr/Mr/Mrs/Ms: _____
Position: _____
Mobile: _____
Email: _____

** Additional names can be submitted on a different form*

***PLEASE TAKE NOTE THAT HRD CORPORATION (HRDC)
CLAIM IS SUBJECT TO HRDC CONDITIONS AND APPROVAL**

***PLEASE ALSO BE INFORMED THAT THE ONLINE
LEARNING/ TRAINING WILL BE VIA MICROSOFT
TEAMS**

Contact Details

Company : _____

Mailing Address : _____

Contact Person : (Datuk/Dato'/Dr/Mr/Mrs/Ms / _____) _____

Position : _____ Email : _____

Tel : _____ Apply for grant application from HRD Corporation (HRDC) : Yes / No

Cheque No. : _____ Amount : RM _____

(Authorised Signature)

Date