

Domestic Inquiry

31 March 2026, MEF Melaka Training Hall

OVERVIEW

To equip participants with the knowledge and skills to conduct inquiries that comply with Malaysian labour laws and uphold principles of natural justice. This includes understanding the legal framework, ensuring procedural fairness, mastering the inquiry process and documentation, clarifying roles and responsibilities, and making sound, evidence-based decisions that align with company policies and statutory requirements.

COURSE CONTENT

8.30 am	Registration
9.00 am	<ul style="list-style-type: none">• Introduction & Legal Framework - Content: Overview of Employment Act 1955, Industrial Relations Act 1967, and key case law on DI• Understand statutory requirements and consequences of non-compliance
10.30 am	Morning Break <ul style="list-style-type: none">• Principles of Natural Justice• DI Process & Documentation• Roles & Responsibilities.
1.00 pm	Lunch Break
2.00 pm	<ul style="list-style-type: none">• Evidence Handling & Questioning Techniques• Decision Making & Report Writing
3.30 pm	Afternoon Break
3.45 pm	<ul style="list-style-type: none">• Discussion & Q&A
5.00 pm	End of the Session

WHO SHOULD ATTEND

All private sector's employees especially those involved in human resources, handling personnel and industrial relations functions.

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TRAINER'S PROFILE



EN MUHAMMAD
ZULFADLEE THYE BIN
ABDULLAH

MEF Consultant - Legal
& Industrial Relations

En Muhammad Zulfadlee Thye Bin Abdullah, widely known as Zul Thye, is an Industrial Relations (IR) Consultant currently with the Malaysian Employers Federation (MEF), based in the Melaka Branch. With over 24 years of dedicated experience in union movements and industrial relations across Malaysia, Mr. Zul Thye brings a wealth of knowledge and practical expertise to his role, focusing on employer-employee relations, labour law compliance, and dispute resolution. In Malaysian Employers Federation (MEF) - Melaka Branch, Mr. Zul Thye provides advisory services, represents employers in IR cases, and leads training programs to improve workplace harmony and compliance with national labour laws.

In his previous role at the Social Protection Contributors Advisory Association Malaysia (SPCAAAM) as the Communications and IR Coordinator, he managed key communication initiatives and coordinated industrial relations activities, fostering improved social protection for all the employees and business communities. Whereas at the Malaysian Trades Union Congress (MTUC) Mr. Zul Thye as the Industrial Relations Officer, played a pivotal role in advocating for workers' rights, managing cases at the Department of Labour, Department of Industrial Relations, and Labour Court. His contributions included mediation, case preparation, and representation, significantly impacting worker protections in Malaysia.

REGISTRATION

Link : https://forms.office.com/r/ssmGK1zAp_



COURSE FEE

- MEF Members : RM1,100.00 (inclusive of 8% SST)
- Non-Members : RM1,300.00 (inclusive of 8% SST)

PAYMENT

- HRD Corp Claimable Course scheme; or
- Payable to: Malaysian Employers Federation ; Account No: 105280002422 – Affin Islamic Bank Berhad

Any matters related to invoices may be emailed to yeokhoon@mef.org.my .

A copy of the transfer slip and invoice number should be emailed to accounts@mef.org.my .

Any cancellation of attendance must be communicated via email to nur.anis@mef.org.my at least 3 working days prior to the event of MEF reserves the right to charge the full fees for "NO SHOW".