

MEF Workshop on Managing Employees Performance at the Workplace

2 September 2026, Hyatt Place, Paradigm Mall, Johor Bahru

OVERVIEW

- If you want to understand the principles, approaches and technical aspects relating to performance management
- If you want to enhance knowledge and skills in conducting performance management
- If you want to improve your current practice in your organization

WHO SHOULD JOIN

Private sector employees especially those involved in supervisory role and handling personnel.

TRAINING METHODOLOGIES

Lectures, interactive sessions, case law analysis, discussion.

TRAINER'S PROFILE



NOOR AISHAH BINTI
KM ABU BAKAR

Senior Consultant -
Legal & Industrial
Relations

Ms. Noor Aishah, holding a Bachelor of Laws from Universiti Teknologi MARA and a Master of Laws from Universiti Kebangsaan Malaysia, is an Advocate and Solicitor admitted to the High Court in Malaya. Beginning her career in 2008 as a Deputy Public Prosecutor at the Attorney General's Chambers of Malaysia (Jabatan Peguam Negara Malaysia), she transitioned to serving as a legal adviser to government agencies and statutory/enforcement bodies. With more than 17 years in legal field and extensive courtroom experience, Ms. Noor Aishah has handled diverse cases, including sexual offences, commercial crimes and corruption. After embarking into private sectors, Ms. Noor Aishah in her role as a senior in-house legal counsel, provides comprehensive legal advisory services, overseeing all aspects of litigation, contractual disputes, workplace misconduct and matters related to collective agreements and trade unions. Ms. Noor Aishah is an accredited HRDC trainer and MTP Instructor certified by AOTS, Japan.



PERSEKUTUAN MAJIKAN-MAJIKAN MALAYSIA
MALAYSIAN EMPLOYERS FEDERATION



HRD Corp Claimable Courses
No. : 10001627975

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COURSE CONTENT

8.30 am Registration

- 9.00 am
- Introduction to Appraisal System
 - Security of Tenure in Employment Vs Employer's Prerogative
 - Knowledge, Skills and Work Environment
 - Establishing Standards and Work Monitoring Assessment
 - Best Practices

1.00 pm Lunch

- 2.00 pm
- Managing Employee Performance
 - Contract of Employment and Probation
 - Managing Performance of Probationer/Confirmed Employee/Senior Management
 - Performance Management Process (Incl. Performance Improvement Plan)
 - Case Study

5.00 pm End Session

*15 minutes break between the session

Any cancellation of attendance must be communicated via email to mefjb@mef.org.my at least 3 working days prior to the event of MEF reserves the right to charge the full fees for "NO SHOW".

REGISTRATION

COURSE FEE

- MEF Members : RM1,500.00 (inclusive of 8% SST)
- Non-Members : RM1,700.00 (inclusive of 8% SST)

PAYMENT

Upon receiving your registration, a pro-forma invoice will be issued for companies applying for the HRD Corporation's grant. Only the pro-forma invoice will be provided, and no payment is required at this stage pending HRD Corporation's approval.

For companies not applying for the HRD Corporation's grant, an invoice will be issued and full payment must be made before the event.

MEF now offers a convenient online payment gateway for faster, easier transactions. Please note that this option is available only for non-HRDC payments.

Payment details :

- Affin Islamic Bank Berhad
- Account No. : 105280002422
- In favour of : Malaysian Employers Federation

Email the transfer slip and invoice to :

- natasya@mef.org.my
- yeokhoon@mef.org.my
- accounts@mef.org.my

CONTACT US : CIK LIZA (07-679 7500)

mefjb@mef.org.my