



# CERTIFIED DATA PROTECTION OFFICER

19 & 20 JAN 2026 | 9.00AM - 5.00PM  
| MEFA TRAINING CENTER, PJ

## Course Overview

In today's digital age, large amounts of data move through personal and organizational devices, making data security both a legal and ethical responsibility. Regulations like the GDPR and Malaysia's PDPA 2010 require strong data protection practices, making the Data Protection Officer (DPO) role mandatory for any organization handling personal data. This programme equips participants with essential knowledge in compliance and best practices. To qualify as a Certified Data Protection Officer, participants must pass a 50-question exam and will receive certification from the Malaysian Employers Federation Academy.

## Who Should Attend

- All Department Leaders
- HR Executives
- Senior Managers
- Compliance Officers

## Learning Outcomes

- Learn the main rules of PDPA 2010 & 2024 Amendment
- Conduct Data Protection Impact Assessments (DPIAs) & manage data risks effectively
- Create & enforce Data Protection Policy along with internal compliance measures.
- Practice best methods through case studies & exercises to work effectively as a CDP Officer.

## Course Registration :



<https://forms.office.com/r/gFWgrYKvmO>





## Course Structure

Time	Agenda
<b>DAY 1</b>	
9.00 - 9.30 AM	<b>Opening &amp; Icebreaker</b>
9.30 - 10.30 AM	<b>Session 1 : Background and Context of PDPA in Malaysia</b> <ul style="list-style-type: none"> <li>Article 5(1) Federation Constitution: Right to Privacy</li> <li>Key Cases Discussions</li> <li>Digitalization and Data Privacy</li> </ul>
10.30 - 10.45 AM	Break
10.45 AM - 12.00 PM	<b>Session 2 : Key Changes in the PDPA 2024 Amendment</b> <ul style="list-style-type: none"> <li>Scope and Amendment</li> <li>Categories of Personal Data</li> <li>Application of PDPA</li> <li>New Requirements</li> </ul>
12.00 - 1.00 PM	Lunch Break
1.00 - 2.00 PM	<b>Session 3 : Practical Compliance Strategies</b> <ul style="list-style-type: none"> <li>AI on Data Protection</li> <li>Privacy Concern in Technology</li> <li>Global Framework Alignment</li> </ul>
2.00 - 3.15 PM	<b>Session 4 : Challenges &amp; Opportunities with Technologies</b> <ul style="list-style-type: none"> <li>Cases of Data Breaches</li> <li>Practical Insights</li> <li>Queries on Compliance</li> </ul>
3.15 - 5.00 PM	<b>Wrap-Up</b> <ul style="list-style-type: none"> <li>Reflection on HR Guidelines</li> </ul>

Time	Agenda
<b>DAY 2</b>	
9.00 - 10.30 AM	<b>Session 1: Conducting Data Protection Impact Assessments (DPIAs)</b> <ul style="list-style-type: none"> <li>Methods to conduct DPIA</li> <li>Risk Assessment</li> <li>Document &amp; report DPIAs</li> <li>Integrate with enterprise risk management (ERM)</li> </ul>
10.30 - 10.45 AM	Break
10.45 AM - 12.00 PM	<b>Session 2: Handling Data Breaches &amp; Incident Response</b> <ul style="list-style-type: none"> <li>Constitution of "Data Breach"</li> <li>Data Breach that must be notified on the Commissioner</li> <li>Managing and Reporting</li> <li>Setting guidelines for organization</li> </ul>
12.00 - 1.00 PM	Lunch Break
1.00 - 2.00 PM	<b>Session 3 : Implementation Strategies and Data Protection (1)</b> <ul style="list-style-type: none"> <li>Constructing Data Protection</li> <li>Elements of a Robust Policy</li> <li>Steering Compliance Audits</li> </ul>
2.00 - 3.00 PM	<b>Session 4: Implementation Strategies and Data Protection (2)</b> <ul style="list-style-type: none"> <li>Continuous Improvements</li> <li>Manage Difficult Situations</li> <li>Common Mistakes</li> </ul>
3.00 - 5.00 PM	<b>Wrap up &amp; Discussion</b> <ul style="list-style-type: none"> <li>Q&amp;A and Open Discussion</li> <li>Exam 2</li> </ul>

## Trainer Profile



**Dato' Hj Jalaludin Hussain**, Senior Principal Consultant at MEF since 2021, is a seasoned legal and industrial relations expert. A Universiti Malaya law graduate, he served in top legal roles, including Industrial Court Chairman and Director General of ILKAP, bringing decades of experience in HR, industrial relations, and legal adjudication.



**Daniel Chong Tiam Kwai**, Advocate & Solicitor and founder of Lexis Compliance Trainers, provides HRD Corp-certified legal training on Employment Law, PDPA, and corporate governance. Legal adviser to AWAM, he combines nearly a decade of law teaching with pro bono work, policy contributions, and a focus on legal literacy, justice, and community empowerment.



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