



DATA
PRO



CERTIFIED DATA PROTECTION OFFICER

30th SEPTEMBER 2025 MEF ACADEMY, PJ

In today's digital age, vast amounts of data traverse both personal and organizational devices daily. Ensuring the security of this data is both a legal obligations and an ethical responsibility to prevent leaks and breaches. Regulations such as the GDPR and Malaysia's Personal Data Protection Act 2010 have made data protection knowledge essential for the individuals and organizations alike. The role of the Data Protection Officer is now a mandatory position in any entity handling personal data.

Upon successful completion of the programme, participants will be required to pass a 50-question exam to attain Certified Data Protection Officer status. A certification will be awarded by the Malaysian Employer's Federation Academy.

Who Should Attend

- HR Directors
- General Managers
- Operation Supervisors
- HR Executives
- Appointed Data Protection Officers
- Compliance Officers
- IT Officers

Learning Outcomes

- Understand key provisions of PDPA 2010 and the 2024 Amendment, including new compliance requirements
- Conduct Data Protection Impact Assessment (DPIAs) and manage data risks effectively
- Develop and implement a Data Protection Policy and internal compliance measures
- Handle and report data breaches within legal timeframes
- Address challenges in data protection with emerging technologies like AI
- Apply best practices to perform effectively as a Certified Data Protection Officer

~~RM 1,300.00~~
RM 1,200.00

Inclusive of SST per participant

HRDF Claimable

Payable to MEF Academy Sdn. Bhd.

Required to produce
MEF/ MEF Academy
PDPA's Certificate of
Attendance to be
eligible

Course Registration

<https://forms.office.com/r/55DCnur4ue>



For more information, please contact:



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Course Structure

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|---|---------------|--|
| Day 2 - Registration | 8.30 –9.00 | Welcome & Overview |
| Session 1 Conducting Data Protection Impact Assessments (DPIAs) | 9.00 – 10.30 | <ul style="list-style-type: none"> • Ways to conduct DPIA • Exploring methods to identify risk • Documenting and reporting DPIAs • Integrating with enterprise risk management (ERM) |
| Tea Break (10.30 – 10.45) | | |
| Session 2 Handling Data Breaches and Incident Respond | 10.45 – 12.00 | <ul style="list-style-type: none"> • Constitution of a “Personal Data Breach” • Personal Data Breach that must be notified on the Commissioner • Timeframes for notification to the Commissioner • Managing and Reporting • Setting the tone for the organization |
| Lunch Break (12.00 – 13.00) | | |
| Session 3 Implementation Strategies and Data Protection (1) | 13.00 – 15.00 | <ul style="list-style-type: none"> • Constructing Data Protection • Key Elements of a Robust Policy • Steering Regular Compliance Audits |
| Tea Break (15.00 – 15.15) | | |
| Session 4 Implementation Strategies and Data Protection (2) | 15.15 – 16.15 | <ul style="list-style-type: none"> • Nourishing Continuous Improvement • Conduct Difficult Situations • Common Mistakes |
| Wrap up & Discussion | 16.15 – 17.00 | <ul style="list-style-type: none"> • Q&A and Open Discussion • Exam 1 & 2 |

Trainer Profile



Daniel Chong Tiam Kwai is an Advocate & Solicitor of the High Court of Malaya, Certified HRD Corp Trainer, and founder of Lexis Compliance Trainers. He provides HRD Corp-certified legal training on Employment Law, PDPA, Section 17A MACC Act, ISO 37001, and Corporate Governance. He currently serves as Legal Adviser to AWAM, offering legal support and public education on women’s rights and gender-based issues. With nearly a decade of experience teaching University of London Law subjects, Daniel blends legal theory with real-world application. He actively provides pro bono legal aid through grassroots initiatives and has contributed to national policy work. Academically, he holds an LLM in Public International Law and a Master’s in Education (TESL) and is pursuing postgraduate studies in Political Science. His work centers on legal literacy, justice, and community empowerment.

