



HRD CORP TRAIN THE TRAINER (TTT) CERTIFICATION COURSE

6,13,14,20 & 21 DEC 2025 | 9.00AM - 5.00PM | ONLINE (MS TEAM)

Course Overview

Upon completion of this 5-day program, trainers will be equipped to plan adult learning in alignment with fundamental principles of adult education, trainer competency models, and ethical guidelines. They will gain the skills to conduct training needs analysis using established processes and tools, and to develop competency-based training programs by leveraging relevant resources and methodologies that align with defined learning objectives. Additionally, trainers will learn to deliver these programs effectively by applying appropriate instructional methods to ensure optimal session outcomes. Finally, they will be able to assess participants' competencies accurately through the use of suitable assessment tools.

Who Should Attend

- Human Resource Personne
- Compliance Officers
- Line Managers / Supervisors
- Talent Acquisition Staff

Learning Outcomes

- Plan adult learning sessions based on fundamental principles of adult learning, trainer competency models, and ethical guidelines
- Carry out training needs analysis using appropriate processes and tools to identify learning gaps and requirements
- Design & develop competency-based training programs by utilizing relevant resources & methodologies aligned with specific learning objectives

Course Registration :



<https://forms.office.com/r/N8MMnzU4AU>

RM2,684*

(Price Inclusive of 8% SST)
HRDC Claimable*



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03-7498 7242 / 016 - 254 1844

Course Structure

Day 1 (Time)	Agenda
8.30 AM	◦ Registration
9.00 AM	◦ CT1: Plan Adult Learning
10.30 AM	◦ Morning Break
10.45 AM	◦ CT1: Continued
1.00 PM	◦ Lunch
2.00 PM	◦ CT1: Continued
3.30 PM	◦ Afternoon Break
3.45 PM	◦ CT2: Conduct Training Needs Analysis (TNA)
5.00PM	◦ End

Day 2 (Time)	Agenda
8.30 AM	◦ Registration
9.00 AM	◦ CT2: Continued
10.30 AM	◦ Morning Break
10.45 AM	◦ CT2: Continued
1.00 PM	◦ Lunch
2.00 PM	◦ CT3: Design Competency Based Training Program
3.30 PM	◦ Afternoon Break
3.45 PM	◦ CT3: Continued
5.00PM	◦ End

Day 5 (Time)	Agenda
8.30 AM	◦ Individual Assessments
5.00 PM	◦ Course Evaluation and End

Day 3 (Time)	Agenda
8.30 AM	◦ Registration
9.00 AM	◦ CT3: Continued
10.30 AM	◦ Morning Break
10.45 AM	◦ CT3: Continued
1.00 PM	◦ Lunch
2.00 PM	◦ CT4: Conduct Competency Based Training Program
3.30 PM	◦ Afternoon Break
3.45 PM	◦ CT4: Continued
5.00PM	◦ End

Day 4 (Time)	Agenda
8.30 AM	◦ Registration
9.00 AM	◦ CT5: Assess Participant's Competence
10.30 AM	◦ Morning Break
10.45 AM	◦ CT5: Continued
1.00 PM	◦ Lunch
2.00 PM	◦ Prepare for individual assessment
3.30 PM	◦ Afternoon Break
3.45 PM	◦ Prepare for individual assessment
5.00PM	◦ End

Trainer Profile



**DR. DZULZALANI
BIN EDEN**

With over 30 years in labor and industrial relations, Dr Dzulzalani has worked with the Ministry of Human Resources, UNIMAS and MEF on policy development, training, consultancy and international initiatives—covering forced labor, minimum wage, youth employability and HRM certification. He now leads the Digital Business School at i-CATS, administering corporate training, ODL and APEL programmes while teaching HRD and HRM. Accredited by HRD Corp, he has delivered nationwide training in labor law, negotiation, conflict management, workplace communication and disciplinary procedures. As a TTT Lead Trainer, he prepares trainers to design and present effective programmes. His expertise is in creating training that enhances workforce competency and aligns with organisational goals. He holds a PhD in Management (Industrial Relations & HRM) from Victoria University, Melbourne.

