



MASTERING TERMINATION OF EMPLOYMENT & DOMESTIC INQUIRY

22 & 23 APRIL 2026 | 8.30AM - 4.30PM |
I-CATS UC, TROPICS CITY, LEVEL 7, JALAN
SONG 93350 KUCHING, SARAWAK

Course Overview

Disciplinary issues can affect productivity, morale, and trust in the workplace. When handled properly, they present an opportunity to reinforce fairness, professionalism, and organisational values. This course equips managers and HR practitioners with practical knowledge and skills to effectively manage workplace misconduct, handle termination of employment, and conduct legally compliant Domestic Inquiries (DI).

Participants will gain a clear understanding of the proper procedures under Malaysian employment law to ensure disciplinary actions are carried out fairly and professionally.

Who Should Attend

- HR Professionals
- Managers
- Supervisors

Learning Outcomes

Participants will be able to :

- Understand key issues in termination of employment
- Conduct workplace investigations and gather evidence
- Prepare Show Cause Letters and Notices of Inquiry
- Conduct Domestic Inquiry fairly and properly
- Strengthen organisational compliance and discipline

Course Registration :



<https://forms.office.com/r/sSYEsStMJ5>

RM1,450*

(Price Inclusive of 8% SST)
HRDC Claimable*

Course Structure

Time	Agenda
Day 1 8.30am - 10:30am	Module 1: Termination of Employment
10.30am - 10.45am	Tea Break
10.45am - 12.30pm	Module 2: The Investigation
12.30pm - 1.30pm	Lunch Break
1.30pm - 2.45pm	Module 3: Due Process
2.45pm - 3.00pm	Tea Break
3.00pm - 4.30pm	Case Discussion & Q&A
Day 2 8.30am - 10:30am	Module 4: Domestic Inquiry Setup
10.30am - 10.45am	Tea Break
10.45am - 12.30pm	Module 5: Mock DI Simulation (Part 1)
12.30pm - 1.30pm	Lunch Break
1.30pm - 3.00pm	Module 5: Mock DI Simulation (Part 2)
3.00pm - 3.15pm	Tea Break
3.15pm - 4.15pm	Module 6: Final Verdict
4.15pm - 4.30pm	Programme Wrap-Up & Q&A

Trainer Profile



DR. DZULZALANI BIN EDEN

Prof. Dr. Dzulzalani Eden has over 30 years of experience in labour and industrial relations across government, industry, and academia. He began his career with the Labour Department under the Ministry of Human Resources and later served at UNIMAS, specialising in industrial relations and human resource management. In 2022, he joined the Malaysian Employers Federation (MEF) as a Senior Consultant, advising employers on labour-related matters and representing them at the Labour Department and the Industrial Court. He holds a Doctorate in Industrial Relations and Human Resource Management and is currently the Director of the i-CATS Digital Business School, leading lifelong learning through ODL and corporate training programmes.

Guest Speaker



MS. NOORLIA BINTI MAHLEE

Ms. Noorlia has over 26 years of experience in Industrial Relations and Sarawak Labour Law and currently serves as an Industrial Relations Officer at the Department of Industrial Relations, Sarawak. She is recognised for delivering high-impact training and advisory services that bridge legal requirements with practical workplace application, helping organisations strengthen compliance and readiness.