OCCUPATIONAL SAFETY & HEALTH COORDINATOR

15, 16 & 17 DECEMBER 2026 | 9.00AM - 5.00PM
MEF ACADEMY CENTER, PJ

Course Overview

In general, the workplace continuously suffers from accidents, work related occupational disease and poisoning. This problem worsens when the workplace lack of expertise in OSH. In response to this, the government through the OSH Act 1994 has mandated each workplace with five staffs and above to appoint a trained OSH Coordinator. The role of the OSH Coordinator is to assist employer to ensure Safety and Health at the workplace. The OSH Coordinator is a critical position that facilitates OSH organisation and arrangement and OSH legal compliance at the workplace. By having the OSH-Coordinator, it is hope that the OSH performance at the workplace can be maintained and workers are protected from any hazard exposure. This program adapts theoretical and practical learning sessions to equip the participants with the necessary knowledge and skills to be the Trained OSH Coordinator.

Who Should Attend

Individual appointed as the organisation / company's OSH Coordinator as stipulated under Section 29A of the OSH Act 1994.

Learning Objectives

By the end of the session, the participants will be able to :

- Explain the purpose, objectives and importance of OSH-Coordinator in an organization.
- Perform duties as OSH-Coordinator in an organization.
- Understand the requirements of OSHA 1994.
- Understand cost effective OSH improvements.
- Manage and maintain OSH documents new liability of offences.

Course Registration

https://forms.office.com/r/PBG0djr1P7



FREE Complimentary OSHWA Handbook

Worth RM100(MEF member); RM200 (Non-member)

All registered participants will receive an exclusive OSHWA handbook to support workplace safety compliance and practical implementation.

RM950
(Price Inclusive of 8% SST)
HRDC Claimable*

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Course Structure

Day	Agenda
Day 1	**Topic 1:** Challenges and realities in the workplace **Topic 2:** Introduction to the Department of Occupational Safety and Health & The Occupational Safety and Health Act 1994 (Akta Keselamatan dan Kesihatan Pekerjaan (AKKP) 1994) **Topic 3:** Basic management of OSH in the workplace **Topic 4:** Chemical Management **Topic 5:** Introduction to Occupational Disease
Day 2	**Topic 6:** Introduction to Work-Related Road Safety (WRRS) **Topic 7:** Hazard Identification, Risk Assessment and Risk Control (HIRARC) – Theory **Topic 7.1:** Hazard Identification, Risk Assessment and Risk Control (HIRARC) - Practical session
Day 3	**Topic 8:** Material Storage and Handling **Topic 9:** Workstation Design and Lighting **Topic 10:** Productive Machine Safety **Topic 11:** Premises and Work-Related Welfare Facilities

Trainer Profile



ANIS FAHMY BIN PAUZI
- Senior OSH Consultant

A master's of science degree holder in OSH management awarded by Universiti Utara Malaysia. He started his career with NIOSH Malaysia in 1998. His job description includes training, audits, consultancy for industries, private sectors and government agencies. In 2003 he joined Malaysian Employers Federation as an Associate Consultants-OSH and was entrusted to advice member companies of the Federation on OSH legal compliance. His main function includes representing MEF in various technical committee in the Industrial Safety Standard Committee, Department of Standard Malaysia. For the last 22 years he is a member of the technical committee for safety of machinery and technical committee for ergonomics and technical committee occupational setting. He was involved in various publication such as Guidelines on Occupational Safety and Health Act 1994 – published by the DOSH, "Garis Panduan Keselamatan dan Kesihatan Pekerjaan" – Ministry of Health, Malaysian Standard on Occupational Health and Safety Management Systems ISO 45000 and various industrial standard related to OSH.

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