



HARNESS THE POWER OF AI FOR HR

11 & 12 NOVEMBER 2026 |
9.00AM - 5.00PM | VIRTUAL MS TEAM

Course Overview

Embark on a transformative two-day programme designed to explore the intersection of Artificial Intelligence (AI) and Human Resources. This course introduces participants to the fundamentals of AI, with a strong focus on practical applications using generative AI.

Participants will gain insights on how AI is reshaping HR functions from recruitment and onboarding to performance management and employee engagement. The programme emphasises real-world application, enabling HR professionals to leverage AI to improve efficiency, enhance decision-making, and elevate employee experience.

Who Should Attend

- HR professional and practitioners
- HR managers and business leaders
- Talent acquisition and L&D professionals

Learning Outcomes

- Understand AI and generative AI fundamentals
- Apply AI across key HR functions
- Automate routine HR tasks
- Use AI for data-driven decision-making
- Develop practical AI-driven HR solutions
- Integrate AI ethically in the workplace

Course Registration :



<https://forms.office.com/r/BfMjZh669G>

RM1,500*

(Price Inclusive of 8% SST)

HRDC Claimable*



Course Structure

Time	Day 1 - Agenda
9.00am - 10:45am	MODULE 1 : INTRODUCTION TO GENERATIVE AI AND CHATGPT
10:45am - 11.00am	Morning Break
11.00am - 12.30pm	MODULE 2: AI APPLICATIONS SPANNING FROM RECRUITMENT TO HR OPERATIONS
12.30pm - 1.30pm	Lunch Break
1.30pm - 2.45pm	MODULE 3: DATA PRIVACY, CULTURAL NUANCES, CONTINUOUS LEARNING, AND AI LIMITATIONS
2.45pm - 3.00pm	Afternoon Break
3.00pm - 5.00pm	MODULE 4: AI APPLICATION: RECRUITMENT & INDUCTION (ON BOARDING PROCESS)

Time	Day 2 - Agenda
9.00am - 10:45am	MODULE 5 : COLLABORATIVE AI SOLUTION DESIGN FOR HR
10:45am - 11.00am	Morning Break
11.00am - 12.30pm	MODULE 6: AI APPLICATION: TRAINING & DEVELOPMENT / PERFORMANCE MANAGEMENT
12.30pm - 1.30pm	Lunch Break
1.30pm - 2.45pm	MODULE 7: CHALLENGES IN AI ADOPTION
2.45pm - 3.00pm	Afternoon Break
3.00pm - 5.00pm	MODULE 8: FUTURE PROJECTIONS OF AI IN THE HR DOMAIN

Trainer Profile



PETER ONG GAIK SUN

Peter is a former Singapore PSC Scholar who holds a Bachelor of Science in Physics from the National University of Singapore and a Postgraduate Diploma in Education, followed by a Postgraduate Diploma in Systems Analysis. He began his career as a lecturer at Junior College level before transitioning into the IT industry during the early personal computer revolution, where he also taught basic PC computing and Management Information Systems.

Peter has since built an extensive career in enterprise IT, working with multinational organizations such as IBM Software and BMC Software, supporting financial institutions, insurance companies, and government bodies across the Asia-Pacific region. His professional journey spans technical, sales, training, and consulting roles, and he has spoken at international conferences throughout the region, including Australia. Since 2000, he has led regional companies delivering enterprise solutions and professional training, particularly in large-scale systems. Certified under HRD Corp Malaysia, Peter has been actively training and consulting professionals in Generative AI and ChatGPT Prompt Engineering since 2023, working with organizations in Singapore, Malaysia, and Thailand.



adminmefa@mef.org.my



03-7498 7242 / 016 - 254 1844