



MEF ACADEMY TRAINING CALENDAR 2026

SEPTEMBER

No	Topic	Date	NP (RM)	EB/G3 (RM)
INDUSTRIAL RELATIONS				
1	Understanding Labor Law	3 & 4	2600	1800
2	Managing Workplace Misconduct: Effective Disciplinary Process & Domestic Inquiry	9 & 10	2600	1800
3	Understanding Sarawak Labor Ordinance (Amendment) Act 2025	14	1300	1100
4	Termination of Employment	24	1300	1100
5	Competency Mapping & Implementation for Performance Improvement	29	1300	1100
HUMAN RESOURCES				
1	Competency Based Training Needs Analysis	7 & 8	2000	1600
2	Diploma in Human Resource Management & Development	20	9500	-
3	HR & Employment Law for Beginners	21 & 22	2000	1600
4	Job Analysis, Job Description, and Job Evaluation	22 & 23	2000	1600
5	ISO Standards: Understanding Quality Management System (QMS)	29 & 30	2000	1600
OCCUPATIONAL SAFETY & HEALTH				
1	OSH at the Workplace	22 & 23	1800	1600
2	Occupational Safety and Health Coordinator (OSH-C)	7 - 9	850	800



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OTHERS				
1	Emotional Intelligence at the Workplace	3	1000	800
2	Design an Effective Grading and Salary Structure	8 & 9	2000	1600
3	Hospitality Excellence: Leadership Training for Front Office & Housekeeping	10 & 11	2000	1600
4	Cybersecurity and Data Privacy in E-Filling Platforms	10 & 11	2000	1600
5	Managing Payroll System	23 & 24	2000	1600
6	Cultivate Positive Attitude at Workplace	28 & 29	2000	1600
7	Mental Health at Work: A Beginner's Guide	29	1000	800

Express Interest or get more info :

- HRDC - Claimable
- Early Bird / Group Discounts Available
- Special Corporate Packages for In-House Training



- NP - Normal Price, EB - Early Bird (1 month before the training date), G3 - Group of Three